

Overview of Key Help Pages for Legacy Family Tree

This sheet provides step-by-step instructions for finding key Help pages in the Legacy Family Tree genealogy database software for how to use the topics outlined below.

Training Video

Click Help tab on Ribbon bar > Beginners Video (OR – Legacy Home tab > Support box on lower right > Watch Training Videos > Scroll to first item - “Legacy for Beginners (CD 1)” > View Now-FREE!) > Start ► > Click Pause button

Family View

Click Help tab on Ribbon Bar > Help Index > type in “family view” > click on Display button > in Topics Found box at bottom click on “Family View” > click on Display button for help detail on Family View > click on Add button to save in Favorites

Individual’s Information screen

Click Help tab on Ribbon Bar > Help Index> “information” > select “Screen” > click Display button > click Add button to save in Favorites

Events (and special characters)

Click Help tab on Ribbon bar > Help Index > type in “event” > click on Display button > in Topics Found popup box click on “Add or Edit an Event” and click Display button for help detail on Add or Edit an Event/Fact > click Add button to save in Favorites

Sources

Click Help tab on Ribbon Bar > Help Index > type in “sources” > click on Display button > in Topics Found box at bottom click on “SourceWriter” > click on Display button for help detail on SourceWriter > click on Add button to save in Favorites

SourceWriter Setting

To set SourceWriter as your default option for creating source citations in Legacy: Click Options tab on Ribbon Bar > Customize > 7. Sources > 7.1 Source Entry System > Check bullet for SourceWriter > click Save button at bottom of page before you leave the Customize Legacy work page.

7.1 Source Entry System (ff)

- ☒ SourceWriter System
- ☐ Basic Source System
- ☐ Ask which system to use when adding

View FREE Legacy webinar by Geoff Rasmussen: "Sources and Citations Made Simple, Standard, and Powerful"

https://familytreewebinars.com/download.php?webinar_id=201

SOCCGS Legacy Users Group – www.socccgs.org

Contact SIG email legacy@socccgs.org